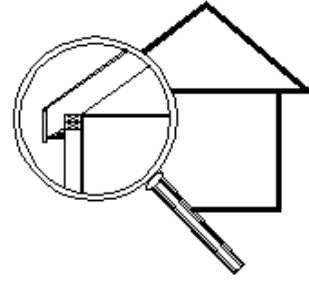


KCMAPT

Kansas City Metro Association of Permit Technicians



Kansas City Metro Association of Permit Technicians

Board of Directors Meeting Minutes

October 15, 2015

Lee's Summit City Hall

220 SE Green St

Lee's Summit, MO 64063

I. Call to Order – 12:45 PM

II. Roll Call

Officers

Lilly Fletcher- President – Absent

Kim Brennan- Vice-President – Present

Kristein Reichardt-Treasurer – Present

Board of Directors

Misty Nelson-Present

Carole McGuire-Present

Terice Watts - Present

Tamara Hagerman–Past President–Present

I. Approval of the minutes of Previous Business Meeting

A motion to approve the minutes of the September 13, 2012 Board Meeting as submitted was made by Terice Watts and seconded by Misty Nelson . Motion carried.

IV. Committee Issues – lack of participation

After discussion by all Board members it was decided to submit a by-law change at the Spring Meeting that all members (existing and new) must choose at least one committee to participate in. Kim volunteered for the Membership Committee. Misty volunteered for the Education Committee.

V. Permit Tech Class (Steve Burger)

There was discussion on offering this class again – it is very popular; can be offered to Permit Techs nationwide to increase class size; is a good money maker for the Chapter.

A suggestion to send email to all participating PermitTechNation chapters as well as pull a list from ICC membership was offered to gauge interest in the class. This will determine if we want to offer the class.

The class will need to be offered in the spring/summer due to possible scheduling conflict in the fall with the ICC ABM in October in Kansas City.

In association with the class we could also include a membership drive for our chapter. Terice offered to send mailers to a list of jurisdictions she has from an Administrative Assistant chapter she participates in. This covers Kansas only so we will need to find a similar list for Missouri to work with as well.

VI. PermitTechNation creation/participation

Tamara explained PermitTechNation is a group of all current permit tech chapters nationwide who have banded together to bring a voice to ICC from permit techs. To become an ICC recognized chapter will require a by-law change by ICC. Permit Techs can join the group individually or as a Chapter. Carole made a motion for KCMAPT to join PermitTechNation. Misty seconded the motion. All approved the motion.

VII. 2016 ICC ABM volunteers and pins

Tamara is on the committee for the 2016 ICC ABM, which will be held in KC next October. She is the chair of the Volunteer Committee. If someone wants to volunteer for a few hours they will receive free admission to the conference including training offered that week. Volunteers are on-site to answer general questions and give directions to the out of area attendees not familiar with the conference center or the Kansas City area in general. Tamara will have a reference book for the volunteers and possibly bright colored t-shirts so volunteers are easy to spot.

Chapter pins – we are down to a few of the chapter pins with the blue background. Pins are a great ice-breaker at the conferences; chapter members have been to enough conferences with the same pin that other attendees already have one. There was discussion of re-designing a new pin especially for the 2016 ABM since it will be in KC. There was also discussion of reordering the current pin for new members.

VIII. LOGO design

The original logo design has been lost and the only version is in .pdf and very hard to reproduce and look good. Members discussed bolder design options and new colors. Terice will work on a re-design to present at the spring meeting.

IX. Preferred Provider Status

Due to a change at ICC KCMAPT has to apply to ICC for preferred provider status so any training offered counts toward ICC continuing education credits. Terice motioned to apply for PPS; Misty seconded the motion. All approved the motion.

X. Handouts for Roberts Rules of Order – Tamara handed out several versions for review

XI. Adjournment – A motion to adjourn the meeting was made by Terice Watts; seconded by Tamara Hagerman and approved unanimously. The meeting adjourned at 1:20pm.