

KCMAPT

Kansas City Metro Association of Permit Technicians



KANSAS CITY METRO ASSOCIATION OF PERMIT TECHNICIANS
ANNUAL BUSINESS MEETING AGENDA
MARCH 10, 2005
LENEXA CITY HALL
Lenexa, KS
12:00 PM

I. Call to Order

The meeting was called to order at 12:40 pm by Chris Moretina

II. Roll Call

Officers

President, Eirene Oliphant - Present
Vice-President, Chris Moretina - Present
Treasurer, Mike Stewart – Not Present

Board of Directors

Harvene Bahr – Present
Rich Conroy – Present
Wally Hook - Present
Jennifer Martin - Present

III. Approval of Minutes from January 6, 2005 meeting

A motion to approve the minutes of the January 6, 2005 meeting was made by Chris Moretina, seconded by Rich Conroy, and approved unanimously.

IV. Election and Installation of Officers and Board of Directors

The following officers were sworn in by Tim Ryan, ICC Board Member

President , Chris Moretina
Vice-President, Kathy Rohde

A motion was made to accept new officers was made by Chris Moretina, seconded by Harvene Bahr, and approved unanimously.

V. New President's Report

An award was presented to Eirene Oliphant in recognition of her hard work and dedication in the formation of the chapter.

VI. Treasurer's Report

Current balance as of March 10, 2005 is \$1557.43

A motion was made by Chris Moretina to accept the Treasurer's report, seconded by Wally Hooks, and unanimously approved.

VII. Old Business

The 2005 Upcoming KCMAPT locations and speakers were discussed as follows:

May 10, 2005 – City of Olathe, Tom Nolte – Speaker
August 4, 2005 – City of Gladstone - Emergency Mobility Presentation
October 6-7 – City of Gardner – Permit Technician Training with Steve Berger

Tim Ryan suggested a class on Disaster/Damage Assessment office procedures for permit technicians and moving towards some standardized procedure for reporting to county and state.

There were no other suggestions for upcoming classes.

VIII. Committee Reports

Membership Committee - 33 current members (2 honorary). Several members have not renewed yet.

Education Committee – Committee Chairperson, Harvene Bahr, asked members what code and year their municipalities had adopted. A comment was made regarding changes to the codes with regards to the Permit Technician certification exam and it was noted that most changes were in other chapters. Tim Ryan stated that an adhoc committee is looking at some administrative changes.

IX. New Business

Sybillie Wilson reported that Fred Russell with the City of Riverside is looking for a new permit technician.

Harvene Bahr reported that Shawnee has a secretarial position available.

XI. Announcements and Acknowledgements

Chris Moretina extended a thanks to Jennifer Martin for setting up the meeting.

Harvene Bahr shared her experience regarding a plot plan and a very tall retaining wall.

Becky Jarrett suggested that members bring copies of brochures and handouts from their municipalities to share with other members. Harvene Bahr added that information regarding what each municipality charges for permits would be helpful as well.

Harvene Bahr reported that Shawnee has a GIS system that she finds very "cool".

Chris Moretina asked whether we were approved as an official chapter of the ICC and Eirene Oliphant confirmed that we were.

Also in attendance:

Jennifer Martin – Lenexa, KS
Paula Puszczewicz - Parkville, MO
Tamara Wallace - Baldwin City, KS
Sybillie Wilson - Odessa, MO
Sandi Hays – Miami County, KS
Amy Barenklau – Paola, KS
Carole McGuire - Gladstone, MO
Becky Jarrett – Gladstone, MO

Barb Eichinger – Olathe, KS
Alice Hancock – Jackson County, MO
Tom Krahenbuhl, - Jackson County, MO
Tim Ryan, ICC
Nancy Ihle – Prairie Village, KS
Holly Driscoll – Raymore, MO
Janice Rogan – Lenexa, KS
Sally Johnson – Lenexa, KS

XII. Adjournment

A motion to adjourn the meeting was made by Eirene Oliphant, seconded by Barb Eichinger, and approved unanimously. Meeting was adjourned at 1:30 pm.